



UNIVERSITY OF SARGODHA, SARGODHA

Advertisement No. 01/2022

SITUATIONS VACANT

Applications for the following posts on permanent basis are invited from Pakistani Nationals on the prescribed form which can be downloaded from University website i.e www.su.edu.pk

OFFICE OF THE CHAIRMAN, HALL COUNCIL (HOSTELS), UNIVERSITY OF SARGODHA

Sr. #	Name & No. of Post(s)	Nature of Post	Eligibility Criteria
1.	Store Keeper (BS-14) (01-Male, 05-Female)	Open Merit (Regular basis)	Graduate (2 nd Division) from a recognized University with 5 years experience of store keeping or F.A/F.Sc. (2 nd Division) with 10 years experience of storekeeping. Age: 21-35
2.	Junior Clerk (BS-11) (04-Male, 09-Female)	Open Merit (Regular basis)	(a) Higher Secondary School Certificate (2 nd Division). (b) Typing speed in English of 35 w.p.m on computer. (c) Proficient in Microsoft Office or any other compatible application and he/she shall demonstrate such proficiency. Age: 18-30
3.	Hostel Attendant (BS-01) (01-Female)	Open Merit (Regular basis)	Matric Age: 25-40
4.	Naib Qasid (BS-01) (04-Male)	Open Merit (Regular basis)	Middle School qualification Age: 18-30
5.	Sweeper (BS-01) (05-Male, 10-Female)	13-Open Merit 01-Minority Quota 01-Special Person (Regular basis)	Literate Age: 18-30
6.	Security Guard (BS-01) (30-Female)	28-Open Merit 01- Minority Quota 01-Special Person (Regular basis)	(a) An ex-service woman with exemplary service record OR (b) Civilian: Minimum Middle with good health fit for duty as Security Guard Age: 20-35
7.	Plumber (BS-06) (04-Male)	Open Merit (Regular basis)	Middle, Skilled worker with 3 years experience in the relevant field. Age: 21-35
8.	Carpenter (BS-05) (03-Male)	Open Merit (Regular basis)	Middle, skilled worker, with relevant experience. Age: 18-30
9.	Generator Operator (BS-05) (04-Male)	Open Merit (Regular basis)	Middle, Skilled worker with 3 years experience in the relevant field. Age: 18-30
10.	Electrician (BS-08) (04-Male)	Open Merit (Regular basis)	Middle with certificate in Electrical Technology (from a recognized institution) with 3 years experience in the relevant field. Age: 18-30
11.	Electrician Helper (BS-01) (04-Male)	Open Merit (Regular basis)	Skilled worker. Age: 18-30
12.	Baildar (BS-01) (08-Male)	Open Merit (Regular basis)	Literate Preference will be given to those who have relevant experience Age: 18-30

GENERAL INFORMATION

- Only short listed candidates will be called for Test / Interview.
- The prescribed application form can be downloaded from University of Sargodha website: www.su.edu.pk.
- Candidates are required to fill the application form and submit the application alongwith attested copies of testimonials.
- Two most recent passport size photographs should be affixed on each application.
- Candidates applying for more than one post should submit separate applications with necessary documents completed in all respects.
- Candidates applying on reserved/quota posts i.e Minority, Special Persons (persons with disabilities) should submit separate applications and title of post should be clearly mentioned on the application form.
- Applications must be accompanied with original bank deposit slip/University Challan Form of Rs. 500/- in case of Store Keeper and Rs. 300/- in case of others, as processing fee (non-refundable) to be deposited under Head of Account "Collection" in HBL A/C No. 00427991777803, University of Sargodha.
- Candidates already in service of a Government/Semi-Government Department or an Autonomous Body must apply through proper channel by closing date; otherwise their applications shall not be entertained.
- Applications received after the closing date will not be entertained; even posted before the closing date.
- Incomplete applications shall not be entertained.
- Relaxation in age will be admissible according to the Government policy/rules.
- Closing date for submission of applications is **25.03.2022**.
- University reserves the right to increase or decrease the post(s) according to the needs of the university and reserves the rights not to fill/withdraw any post/withhold the appointment against any advertised post(s) at any stage without assigning any reason.

ADDITIONAL REGISTRAR (GENERAL)
UNIVERSITY OF SARGODHA, SARGODHA
PH. # 048-9230802, University website www.su.edu.pk